North Central Regional Transit District (NCRTD)
Resolution 2014 - 25

ADOPTION OF A RESOLUTION AMENDING THE FISCAL YEAR 2015 BUDGETED REVENUES AND EXPENDITURES

WHEREAS, the Governing body in and for the NCRTD has developed a budget for Fiscal Year (FY) 2014; and

WHEREAS, the NCRTD was awarded a total of $384,878 in 5311(c) FTA funding for tribal transit operating expenditures in FY15; and

WHEREAS, the NCRTD Board approved Fiscal Year 2014 capital purchase of a Bus in the amount of $75,245 with GRT revenue cash balances and auction revenue cash balance to be budgeted into FY15 by this amendment; and

WHEREAS, the NCRTD staff is requesting GRT revenue cash balances from FY14 to be budgeted into FY 15 for expenses related to a service contract for implementing the Five Year Short Range Service Plan in the amount of $34,077;

WHEREAS, the Board of Directors of the NCRTD hereby approves the following budget increase of $494,200 in revenue and expenditures, in compliance with the NCRTD Financial Policies; and

REVENUES

- FTA Tribal Transit - $384,878
- Cash Balance/Project carryover-$109,322

Total Revenue increase- $494,200

EXPENSES

- Service Contract - $34,077
- 5311 (c) Operating expenses - $384,878
- Capital Rolling Stock - $75,245

Total Expense increase -$494,200

WHEREAS, the Board of Directors of the NCRTD, State of New Mexico, hereby adopts the budget amendment described herein and amended FY 2015 budget and respectfully requests approval from the State of New Mexico's Local Government Division of the Department of Finance and Administration.

NOW, THEREFORE BE IT RESOLVED by the NCRTD Board of Directors that the request to increase funds within the expense budgetary line item and increase revenues in the amount of $494,200 as attached hereto amending the FY 2015 budget is approved and adopted this 5th day of December, 2014.

Daniel Barrone, Chairman

Approved as to form:

Peter Dwyer, Counsel

NCRTD Revenues

	FY 2011	FY 2012	FY 2013	FY 2014		FY 2015		
	Actual	Actual	Actual	Budget	Actual-YTD	Preliminary Approved Budget	December 5, Amendment request	Requested Amended Budget
5311 FTA Funding								
5311/ADMINISTRATION	$ 594,161	$ 489,984	562,886	496,501	327,942	501,322		516,361
5311/OPERATING	482,858	412,168	579,188	815,559	419,162	772,660		880,805
5311/CAPITAL	95,587	57,545	40,811	127,494	31,583	355,000		295,000
Total 5311 FTA Funding	**1,172,607**	**959,696**	**1,182,885**	**1,439,554**	**778,687**	**1,628,982**		**1,692,165**
						0		0
5316/JARC/OPERATING	**137,655**	**99,166**	**201,723**	**58,089**	**164,772**	**58,089**		**58,089**
Other Federal Grants								
5304/Federal Grant/PLANNING	16,276		0	151,250	107,635	60,000		60,000
Tribal Transit FTA grants			261,540			0	384,878.00	0
TAP Funding				215,736		215,736		215,736
Arra Stimulus	303,022	-				0		0
Tribal Transit	71,212	62,344				0		0
5309 Federal Grant	46,860		30,982					
5309/ Fed Grant/Earmark-State of Good Repair	51,323	547,197	280,000					
Veterans Initiative				333,800		54,400		54,400
Total Other Federal Grants	**488,693**	**609,541**	**572,522**	**700,786**	**107,635**	**330,136**	384,878.00	**715,014**
State Capital & Local Contributions						0		0
State Capital Outlay/Vehicles	-	608,987		170,000	0	175,000		175,000
LA Contribution	1,540,000	600,000	500,000	450,000	450,000	400,000		400,000
Building	-	250,000				0		0
Total State Capital & Local Contributions	**1,540,000**	**1,458,987**	**500,000**	**620,000**	**450,000**	**575,000**		**575,000**
GRT Revenue/Misc.								
Cash Balance/Project Carryovers	-	-				245,436	109,322.00	245,436
Gross Receipts Tax	7,477,175	7,083,927	6,871,270	6,757,529	4,142,591	6,809,100		6,809,100
Misc.	28,717	38,859	24,312	60,500	25,634	50,000		50,000
Total Local/GRT Revenue	**7,505,892**	**7,161,878**	**6,895,582**	**6,818,029**	**4,168,224**	**7,104,536**	109,322.00	**7,213,858**
Total Overall Revenue	***$ 10,844,847***	***$ 10,289,268***	***$ 9,352,711***	***$ 9,636,458***	***$ 5,669,318***	***$ 9,696,743***	***$ 494,200***	***$ 10,254,126***

	FY 2011	FY 2012	FY 2013	FY 2014		FY 2015	
	Actual	Actual	Actual	Budget	Actual-YTD	Preliminary Approved Budget	Final Approved Budget
Salaries and Benefits							
District Salaries	$ 1,606,807	$ 1,745,048	$ 1,699,079	$ 1,904,277	$ 1,094,145	$ 1,899,860	$ 1,899,860
Benefits & Payroll Taxes	584,395	556,308	658,277	825,665	460,679	821,427	821,427
Total Salaries and Benefits	**$ 2,191,202**	**$ 2,301,356**	**$ 2,357,356**	**$ 2,729,942**	**$ 1,554,824**	**$ 2,721,287**	**$ 2,721,287**

Operating Expenses	FY 2011	FY 2012	FY 2013	FY 2014		FY 2015		
	Actual	Actual	Actual	Budget	Actual-YTD	Preliminary Approved Budget		Final Approved Budget
Cleaning Bus Allowance			260	960	320	1,200		1,200
Utility Expense Allowance			0	240	80	960		960
Non-RTD Railrunner	1,909,524	1,979,700	2,013,811	1,957,780	915,416	2,100,000		2,100,000
Non-RTD Los Alamos County	1,238,603	1,303,870	1,332,081	1,344,173	706,036	1,361,820		1,361,820
Non-RTD City of Santa Fe	1,184,703	967,630	981,932	940,921	554,509	953,274		953,274
Bank Service Charges	49	20	13	120	0	120		120
Penalties/Interest	1,450	9,430	62	500	0	500		500
Internet Service	-	-	1,675	4,980	2,921	5,251		5,251
Postage	953	1,176	665	1,350	821	2,420		2,420
Telephone	18,915	7,604	11,427	8,080	6,689	10,172		10,172
Cell Phone	9,021	4,195	4,603	5,978	2,238	5,294		5,294
Health & Wellness						4,500		4,500
Promotions						7,500		7,500
Contractual Services	190,869	156,210	144,713	371,300	204,038	286,146	34,077	320,223
Audit	20,670	53,500	23,005	23,433	23,219	25,000		25,000
Advertising	96,205	23,877	16,940	65,940	22,658	66,470		66,470
Advertising-Other	5,159	302	18,198	4,500	5,109	7,500		7,500
Contractual Services - Other			18,640	0	0	-		-
IT Hardware/Software Support	20,808	5,517	7,587	20,736	5,487	25,700		25,700
Dues and Subscriptions	5,952	1,831	12,263	9,486	4,752	10,666		10,666
Equipment Rental	-	233	1,135	1,000	508	1,000		1,000
Equipment Repair & Maintenance	5,879	1,446	851	4,300	0	4,000		4,000
Computer Repair & Maintenance	-	-	0	500	0	1,000		1,000
Building Maintenance			12,224	15,000	4,316	15,000		15,000
Maintenance Machinery & Equipment	132	-	3,190	4,500	4,569	2,000		2,000
Insurance			3,600	0	0	-		-
Property Insurance	38,927	9,927	6,566	39,000	6,670	7,000		7,000
General and Employee Liability	22,275	21,119	21,119	25,000	21,550	22,000		22,000
Civil Rights	3,500	3,311	3,311	5,000	3,311	3,311		3,311
Vehicle Insurance	41,371	59,997	54,960	66,000	52,690	68,000		68,000
Snow Removal (MA Agora)	-	-	0	6,000	0	6,000		6,000
Office Rent	29,050	28,800	0	0	0	-		-
Utilities	6,528	3,656	24,932	30,000	14,073	25,000		25,000
Janitor	4,781	5,842	20,179	24,000	13,812	24,000		24,000
Utility Expense Allowance	-	-	120	0	40	-		-
Uniforms	8,370	-	1,540	14,300	0	12,300		12,300
Drug and Alcohol Testing	500	-	0	4,500	0	1,000		1,000
Physicals	108	-	2,415	3,000	1,637	2,700		2,700
Printing	3,132	5,226	4,869	19,500	3,515	19,500		19,500
Copying	1,659	309	1,193	0	13	1,450		1,450
Supplies	436	-	2,938	0	560	350		350
Office Supplies	27,243	17,044	8,041	17,120	5,988	10,300		10,300
Furniture & Equipment under 5K	9,760	23,267	4,123	3,250	5,897	4,500		4,500
Janitorial Supplies	-	93	3,056	2,000	0	1,000		1,000
Training/Registration	5,793	3,085	1,358	4,750	1,433	13,624		13,624
Travel	-	-	457	0	0	-		-
Mileage	212	5,513	8,837	24,483	5,277	4,075		4,075
Public Transit Fares	-	-	0	140	0	11,535		11,535

Per Diem	22,005	6,780	449	5,122	384	5,538		5,538
Registration Fees	-					-		-
Lodging and Meals	-	-	9,703	14,580	4,222	13,890		13,890
Meals & Meeting Expenses	1,667	1,050	3,630	4,150	1,216	9,050		9,050
Misc. Expenses	-	81	791	3,150	463	3,150		3,150
Fuel	304,353	273,576	406,653	430,000	227,936	415,000		415,000
Cell Tower Rental Fees	2,100	5,400	3,177	5,400	5,508	9,000		9,000
Shop Supplies	11,142	5,589	7,535	7,000	3,449	6,000		6,000
Oil and Lubricants	17,532	8,603	15,587	15,000	8,214	13,000		13,000
Hazardous Waste Disposal	-	-	0	0	0	-		-
Replacement Parts	46,703	-	63,976	58,000	41,159	70,000		70,000
Tires	24,827		51,981	30,000	11,137	25,000		25,000
Vehicle Maintenance - Repair	(6,681)	48,823	62,509	70,000	47,833	80,000		80,000
Painting	3,513	3,900	2,891	10,000	1,000	5,000		5,000
Depreciation	411,917	-	511,207	0	0	-		-
Cell Phone		-	156	0	0	-		-
Building Maintenance		-	195,848	0	249	-		-
Shop Supplies		5,928	168	0	0	-		-
Replacement Parts		-	1,019	0	0	-		-
Computers		-	6,964	1,500	5,557	1,500		1,500
Mobile Radios						2,000		2,000
Total Operating Expenses	**$ 5,339,698**	**$ 5,063,456**	**5,416,348**	**5,726,522**	**2,952,920**	**$ 5,900,266**	**$ 418,955**	**$ 6,319,221**

	FY 2011	FY 2012	FY 2013	FY 2014		FY 2015		
Capital Outlay	**Actual**	**Actual**	**Actual**	**Budget**	**Actual-YTD**	**Approved Budget**		**Final Approved Budget**
Capital Expenses		176,788	27,282	0	0	-		-
Buildings	880,690	1,486,574	121,269	8,000	0	-		-
						-		-
Furniture & Fixtures	5,767	39,962	46,348	0	0	-		-
Other Capital Expenses		65,510	11,032	450,000	216,886	429,700		429,700
Benches and Signage		5,904	10,241	5,000	0	1,000		1,000
Rolling Stock	265,880	771,700	378,530	376,500	0	584,490	75,245	722,918
Bus Shelters	52,430	25,831	48,912	340,494	30,974	60,000		60,000
Total Capital Outlay Expenses	**$ 1,204,767**	**$ 2,572,270**	**643,614**	**1,179,994**	**247,860**	**$ 1,075,190**	**$ 75,245.00**	**$ 1,213,618**
Total Overall Expenses	***$ 8,735,667***	***$ 9,937,082***	***$ 8,417,318***	***$ 9,636,458***	***$ 4,755,604***	***$ 9,696,743***	***$ 494,200***	***$ 10,254,126***